



# City of Acworth Development Department

4415 Center Street  
Acworth, Georgia 30101  
Office: (770) 974-2032  
building@acworth-ga.gov  
www.acworth-ga.gov

## COMMERCIAL BUILDING "SHELL ONLY" PERMIT

**All contractors are required to submit a Georgia Contractor's License and a current business license.**

- (1) A Separate Permit is required for every suite, building or structure on which work is to be done. If a building contains more than one unit, please list the addresses of all the units in which work will be done. A separate document can be submitted if necessary.
- (2) All addresses are to be Assigned or Verified by the City of Acworth (where applicable).
- (3) A copy of the approved "Cobb Co. Commercial Permit Application Form" from the Fire Marshal's Office must be submitted for all commercial permits.
- (4) You must submit site & elevation plans with this application. Contact the Zoning Administrator: (770) 974-2032
- (5) Contact Public Works (770)974-5233 for a land disturbance permit. Development Department cannot issue this permit until the LDAP has been approved.
- (6) If in the Downtown Development Authority's district, elevations must be approved by the D.D.A..
- (7) You must schedule a Zoning final inspection prior to the completion of the job. Contact the Zoning Administrator: 770-974-2032.
- (8) You must also schedule a Public Works final inspection prior to the completion of the job. Call: (770) 974-5233.

Reinspection fees are \$75.00 for each occurrence, on each trade.

**The issuance of this permit does not guarantee the approval of a Business Licenses to the business owner!  
Please submit a Business License application, and verify its approval, before obtaining any permits.**

Location/Street Address: \_\_\_\_\_

Subdivision / Complex: \_\_\_\_\_ Lot / Suite #: \_\_\_\_\_

Owner Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Mobile: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_

Contractor \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Mobile: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_

Electrical Utility Provider (If known): Acworth Power ( ) GA. Power ( ) Cobb EMC ( )

TOTAL VALUATION OF CONSTRUCTION \$ \_\_\_\_\_ TOTAL SQUARE FOOTAGE \_\_\_\_\_

NOTE: The "CONSTRUCTION VALUATION" is the Turn-Key cost of the entire job, including architectural and design fees, all site work necessary for the building (including utility lines), materials, labor, overhead and profit for all trades.

Refer to Master Fee Schedule to Review Fees: [MFS.acworth-ga.gov](http://MFS.acworth-ga.gov)

**Job Description:** \_\_\_\_\_

Work Commencing Without a Permit: Where any work for which a permit is required is started without such a permit having been issued, the applicable fees shall be doubled. (This includes permits for Building Electrical, Plumbing, Mechanical, Gas Etc.) The payment of such a double fee shall not relieve any persons from fully complying with the requirements if all applicable codes and City Ordinances including work already performed, concealed or otherwise not inspected, nor shall it relieve them from any other penalties as may be prescribed by law.

**Expiration of Permits:** All permits expire 6 months after the last required inspection that has been passed, or 6 months after the date of issue if no required inspections have been approved. The Building Official may issue a 6-month extension if any permit, (for due cause), if requested in writing by the permit holder **rpr** to such a permit expiring.

**Lead & Asbestos Abatement:** State law requires proper licensure for contractors abating Lead or Asbestos containing materials in whole or in part, including the proper disposal thereof, and for proper precautions safeguarding employees and others from exposure.

**This application is for principle building only. Any grease trap, signage, dumpster enclosure, fry grease enclosure or other accessory structure must be reviewed and permitted separately.**

**This Permit is Subject to the Following Terms & Conditions**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby certify that I have read and examined this document and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. Granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**PRINT NAME - CONTRACTOR OR AUTHORIZED AGENT SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT**

**FOR OFFICE USE ONLY**

**BASE APPLICATION ACCEPTED BY:** \_\_\_\_\_

**PLANS CHECKED BY:** \_\_\_\_\_

**ZONING APPROVAL:** \_\_\_\_\_ **TAX PARCEL NUMBER:** \_\_\_\_\_

**DOWNTOWN DEVELOPMENT AUTHORITY APPROVAL:** \_\_\_\_\_

**STORMWATER & EROSION CONTROL APPROVAL BY:** \_\_\_\_\_

**ALL OTHER APPLICABLE JURISDICTIONAL APPROVALS:** \_\_\_\_\_

**APPROVED FOR ISSUANCE BY:** \_\_\_\_\_

**Live Load:** \_\_\_\_\_ **Construction Type:** \_\_\_\_\_ **Occupancy Classification:** \_\_\_\_\_