



City of Acworth  
Development Department

4415 Center Street  
Acworth, Georgia 30101  
Office: (770) 974-2032

[building@acworth-ga.gov](mailto:building@acworth-ga.gov)  
[www.acworth-ga.gov](http://www.acworth-ga.gov)

COMMERCIAL ADDITION PERMIT APPLICATION

*All contractors are required to submit a Georgia Contractor's License and a current business license.*

- (1) A Separate Permit is required for every suite, building or structure on which work is to be done. If a building contains more than one unit, please list the addresses of all the units in which work will be done. A separate document can be submitted if necessary. All addresses are to be Assigned or Verified by the City of Acworth (where applicable).
- (2) A copy of the approved "Cobb Co. Commercial Permit Application Form" from the Fire Marshal's Office must be submitted for all commercial permits. Other approvals may be required depending on the scope of work (Refer to "Acworth Commercial Building, Remodeling & Addition Permit Checklist" located at: [www.acworth-ga.gov](http://www.acworth-ga.gov) ID- Business ► Permits, Applications and Ordinances ► Building / Commercial)
- (3) You must submit site & elevation plans with this application. Contact the Zoning Administrator with any questions 770-974-2032.
- (4) All disturbed areas of groundcover must be replaced with sod and/or proper plantings.
- (4) If a Land Disturbance Permit was not required for this job, then a stormwater & erosion control plan must be submitted.
- (5) When in the Downtown Development Authority's district, building elevations must be approved by the D.D.A..
- (6) You must schedule a Zoning final inspection prior to the completion of the job. Contact the Zoning Administrator 770-974-2032.
- (7) Please contact the Public Works Department at 770-974-5233 to apply for a Land Disturbance Permit. The Development Department cannot issue this permit until the LDAP has been approved.
- (8) Reinspection fees are \$75.00 for each occurrence, on each trade.

**\*\* The issuance of this permit does not guarantee the approval of an Acworth Business License to the business owner!  
Please submit the Business License application, and verify its approval, prior to obtaining any permit.  
\*\***

Location/Street Address: \_\_\_\_\_  
Subdivision / Complex: \_\_\_\_\_ Lot, Suite, Apt. #: \_\_\_\_\_  
Owner Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Mobile: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_  
Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Mobile: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_

TOTAL VALUATION OF CONSTRUCTION \$ \_\_\_\_\_ TOTAL SQUARE FOOTAGE \_\_\_\_\_

NOTE: The "CONSTRUCTION VALUATION" is the Turn Key cost of the entire job, including architectural and design fees, all site work necessary for the building (including utility lines), materials, labor, overhead and profit for all trades.

BASE FEE: \_\_\_\_\_ \$ 150.00  
PLAND REVIEW FEE: \_\_\_\_\_ \$ 200.00  
PERMIT COST: \$6.00 per \$1,000 (or any portion thereof) OF TURN-KEY VALUATION OF CONSTRUCTION): \$ \_\_\_\_\_  
**TOTAL COST:** \_\_\_\_\_

**Job Description (please be thorough):** \_\_\_\_\_  
\_\_\_\_\_

**This application is for the principle building only. All other work, such as for a grease trap, signage, dumpster enclosure, fry grease enclosure or other accessory structure must be reviewed and permitted separately.**

Lead & Asbestos Abatement: State law requires proper licensure for contractors abating Lead or Asbestos containing materials in whole or in part, including the proper disposal thereof, and for proper precautions safeguarding employees and others from exposure.

Work Commencing Without a Permit: Where any work for which a permit is required is started without such a permit having been issued, the applicable fees shall be doubled. (This includes permits for Building, Electrical, Plumbing, Mechanical, Gas Etc.) The payment of such a double fee shall not relieve any persons from fully complying with the requirements if all applicable codes and City Ordinances including on work already performed, concealed or otherwise not inspected, nor shall it relieve them from any other penalties as may be prescribed by law.

Expiration of Permits: All permits expire (6) months after the last required inspections that has been passed, or (6) months after the date of issue if no required inspections have been approved. The Building Official may issue a (6) month extension for due cause if requested in writing by the permit holder prior to such a permit expiring.

I hereby certify that I have read and examined this document and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. Granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

DATE

PRINT NAME-- CONTRACTOR OR AUTHORIZED AGENT      SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT

### **This Permit is Subject to the Following Terms & Conditions**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

### **FOR OFFICE USE ONLY**

BASE APPLICATION ACCEPTED BY: \_\_\_\_\_

PLANS CHECKED BY: \_\_\_\_\_

ZONING APPROVAL: \_\_\_\_\_ TAX PARCEL NUMBER: \_\_\_\_\_

DOWNTOWN DEVELOPMENT AUTHORITY APPROVAL: \_\_\_\_\_

STORMWATER & EROSION CONTROL APPROVAL BY: \_\_\_\_\_

ALL OTHER APPLICABLE JURISDICTIONAL APPROVALS (See Checklist): \_\_\_\_\_

APPROVED FOR ISSUANCE BY: \_\_\_\_\_

Live Load: \_\_\_\_\_ Construction Type: \_\_\_\_\_ Occupancy Classification: \_\_\_\_\_