



City of Acworth
Development Department

4415 Center Street
Acworth, Georgia 30101
Office: (770) 974-2032

building@acworth-ga.gov
www.acworth-ga.gov

COMMERCIAL BUILDING PERMIT APPLICATION

All contractors are required to submit a Georgia Contractor's License and a current business license.

- (1) A Separate Permit is required for every suite, building or structure on which work is to be done.
(2) A copy of the approved "Cobb Co. Commercial Permit Application Form" from the Fire Marshal's Office must be submitted for all commercial permits.
(3) You must submit site, elevation & landscaping plans with this application unless they have already been approved by Acworth City Council.
(4) Please contact Public Works Dept. (770)974-5233 to apply for a Land Disturbance Permit.
(5) cannot issue this permit until LDAP has been approved.
(6) Note: When located in the Downtown Development Authority's district, building elevations require D.D.A. approval.
(7) You must schedule a Zoning final inspection prior to the completion of the job.
(8) You must schedule a Public Works final inspection prior to the completion of the job.
(9) Reinspection fees are \$75.00 for each occurrence, on each trade.

\*\* The issuance of this permit does not guarantee the approval of an Acworth Business Licenses to the business owner! Please submit the Business License application, and verify its approval, prior to obtaining any permit. \*\*

Subdivision / Complex: \_\_\_\_\_ Lot, Suite, Apt. #: \_\_\_\_\_
Owner Name: \_\_\_\_\_ Phone: \_\_\_\_\_
Address: \_\_\_\_\_ Mobile: \_\_\_\_\_
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_
Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_
Address: \_\_\_\_\_ Mobile: \_\_\_\_\_
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_

DESCRIPTION OF WORK (please be thorough): \_\_\_\_\_

TOTAL VALUATION OF CONSTRUCTION \$ \_\_\_\_\_ TOTAL SQUARE FOOTAGE \_\_\_\_\_

NOTE: The "CONSTRUCTION VALUATION" is the Turn Key cost of the entire job, including architectural and design fees, all site work necessary for the building (including utility lines), materials, labor, overhead and profit for all trades.

BASE FEE: \$150.00
ENVELOPE TIGHTNESS VERIFICATION, \$200.00 for 1 out of every 4 units per floor (Apts. & Condos Only)
\*\*See Page 2 for More Information\*\*
RECREATIONAL IMPACT FEE, \$500.00 PER DWELLING UNIT: (Apartments & Condominiums Only) \$
PLANS REVIEW FEE: \$ 200.00

PERMIT COST: \$6.00 per \$1,000 (or any portion thereof) OF TURN KEY VALUATION OF CONSTRUCTION): \$ \_\_\_\_\_

TOTAL COST: \_\_\_\_\_

Work Commencing Without a Permit: Where any work for which a permit is required is started without such a permit having been issued, the applicable fees shall be doubled. (This includes permits for Building, Electrical, Plumbing, Mechanical, Gas Etc.) The payment of such a double fee shall not relieve any persons from fully complying with the requirements if all applicable codes and City Ordinances including on work already performed, concealed or otherwise not inspected, nor shall it relieve them from any other penalties as may be prescribed by law.

Expiration of Permits: All permits expire 6 months after the last required inspection that has been passed, or 6 months after the date of issue if no required inspections have been approved. The Building Official may issue a 6-month extension if any permit, (for due cause), if requested in writing by the permit holder prior to such a permit expiring.

**Envelope Tightness Verification (where applicable):** \$200.00 for each test. \$110.00 per hour to diagnose the worst areas of air leakage upon request (not required). Re-evaluating after initial test failure shall be at the same original cost(s).

**The Envelope Tightness Verification shall be performed along with the required Duct Tightness Verification, together during one inspection. If called for separately, additional fees shall apply.**

The provisions of the Georgia State Minimum Standard Energy Code, as adopted and amended the Georgia Department of Community Affairs, shall regulate the design of building envelopes for adequate thermal resistance and low air leakage, as well as the design and selection of mechanical, electrical, service water heating and illumination systems and equipment that will enable the effective use of energy in new building construction. **Any duct or envelope tightness verification or testing required by this Code shall be performed by the City of Acworth Building Department.** For due cause, the Building Official may hire or allow an outside contractor to perform such testing. If a builder, owner, or contractor elects to perform (or hires an outside contractor to perform) any such duct or envelope tightness verification / testing, the results of such testing shall not be made mandatory upon the Building Official for his acceptance as meeting the requirements of this Code. The building and/or heating and air conditioning contractor shall be charged fees for such duct and envelope tightness verification / testing in accordance with the permit fee schedule on file with the City. Failures in meeting the provisions the Code concerning duct and envelope tightness shall result in the testing being required to be performed again, after corrections to deficiencies have been made, and a re-inspection fee in the original amount has been paid. Upon request, and upon the payment of an additional fee, the Building Department shall perform analysis to attempt to determine the cause of the failure of a duct tightness and / or envelope tightness tests.

**The air tightness of the building, dwelling or dwelling unit(s) shall be performed in accordance with Code and after all rough-in inspections have been approved, after the installation of all exterior and interior wall coverings and after installation of all penetrations of the building envelope, including doors and windows and penetrations for utilities, plumbing, electrical, ventilation, combustion appliances, etc.**

**This application is for the principle building only. Any grease trap, signage, dumpster enclosure, fry grease enclosure or other accessory structure must be reviewed and permitted separately.**

I hereby certify that I have read and examined this document and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. Granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

\_\_\_\_\_  
DATE  
**PRINT NAME** OF CONTRACTOR OR AUTHORIZED AGENT                      **SIGNATURE** OF CONTRACTOR OR AUTHORIZED AGENT

### **This Permit is Subject to the Following Terms & Conditions**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
**SIGNED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

#### FOR OFFICE USE ONLY

**APPLICATION ACCEPTED BY:** \_\_\_\_\_ **PLANS CHECKED BY:** \_\_\_\_\_

**ZONING APPROVAL:** \_\_\_\_\_ **TAX PARCEL NUMBER:** \_\_\_\_\_

**DOWNTOWN DEVELOPMENT DIRECTOR APPROVAL:** \_\_\_\_\_

**STORMWATER & EROSION CONTROL APPROVAL BY:** \_\_\_\_\_

**ALL OTHER APPLICABLE JURISDICTIONAL APPROVALS (See Checklist):** \_\_\_\_\_

**APPROVED FOR ISSUANCE BY:** \_\_\_\_\_

**LIVE LOAD:** \_\_\_\_\_ **CONSTRUCTION TYPE:** \_\_\_\_\_ **OCCUPANCY TYPE:** \_\_\_\_\_