



**City of Acworth
Development Department**

4415 Center Street
Acworth, Georgia 30101
Office: (770) 974-2032

building@acworth-ga.gov
www.acworth-ga.gov

Change of Occupancy Permit Application – No Work Being Done

If any work requiring a permit is to be done, use other appropriate permit applications in lieu of this one!

***Note:** A separate permit is required for each and every building structure or unit involved in the change of occupancy.

This permit is for a change of occupancy only! No remodeling or additions are authorized under this permit; any such work must be permitted separately.

A copy of the Cobb County Fire Marshal’s approved “Commercial Permit Application Form” must be submitted along with this application.

***** The issuance of this permit does not guarantee the approval of an Acworth Business Licenses to the business owner! Please submit the Business License application, and verify its approval, prior to obtaining any permits. *****

TENANT FINISHES WILL BE PERMITTED SEPARATELY

Location/Street Address: _____

Subdivision / Complex: _____ Lot / Suite #: _____

Owner: _____ Phone: _____

Address: _____ Mobile: _____

City: _____ State: _____ Zip: _____ Email: _____

Tenant: _____ Phone: _____

Address: _____ Mobile: _____

City: _____ State: _____ Zip: _____ Email: _____

Electrical Utility Provider (If known): Acworth Power () GA. Power () Cobb EMC ()

PERMIT FEE: _____ **\$ 60.00**

Re-inspection Fees: \$75.00 each Occurrence

Work Commencing Without a Permit: Where any work for which a permit is required is started without such a permit having been issued, the applicable fees shall be doubled. (This includes permits for Building, Electrical, Plumbing, Mechanical, Gas Etc.) The payment of such a double fee shall not relieve any persons from fully complying with the requirements if all applicable codes and City Ordinances including on work already performed, concealed or otherwise not inspected, nor shall it relieve them from any other penalties as may be prescribed by law.

Expiration of Permits: All permits expire 6 months after the last required inspection that has been passed, or 6 months after the date of issue if no required inspections have been approved. The Building Official may issue a 6 month extension if any permit, (for due cause), if requested in writing by the permit holder prior to such a permit expiring.

This Permit is Subject to the Following Terms & Conditions

I hereby certify that I have read and examined this document and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. Granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

PRINT NAME- CONTRACTOR OR AUTHORIZED AGENT

SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT

DATE

OFFICE USE ONLY

APPROVED FOR ISSUANCE BY: _____

Live Load: _____ Construction Type: _____ Previous Occupancy Type: _____

Live Load: _____ Construction Type: _____ New Occupancy Type: _____